

# Services tasks

# BEDROOMS

1

Tasks Description	Recurring cleaning	Deep Cleaning	Move-in / out
Thoroughly Cleaning all Bedrooms Customer may excude beddroms if needed	✓	✓	✓
Dusting and Wiping Down Furniture May require to have knick-knacks if any, put away	✓	✓	✗
Vacuuming Floors and Carpets May include area rugs and similar floor covering	✓	✓	✓
Wiping Down Hard Flooring Surfaces May include washing when applicable, necessary or required	✓	✓	✓
Dusting and Removing Cobwebs May include those throughout the corners of the ceiling	✓	✓	✓
Dusting Baseboards and Door Knobs May include Crown Molding if reachable	✓	✓	✓
Dusting and Cleaning Baseboards May include Crown Molding if reachable	\$	✓	✓
Dusting and Cleaning Air Vent Exits May include wiping down. Only those that can be reached	\$	✓	✓
Dusting and Cleaning Inside Closets When empty only. Includes vacuuming and wiping down	\$	\$	✓
Dusting and Cleaning Behind Furniture Includes moving light weight furniture when possible	\$	\$	\$

✓ Task Included    \$ Available for an Extra Charge    ✗ Not applicable

# Services tasks

# BATHROOMS

## 2

Tasks Description	Recurring cleaning	Deep Cleaning	Move-in / out
<b>Thoroughly Cleaning all Bathrooms</b> Customer may excude bathrooms if needed	✓	✓	✓
<b>Dusting and Wiping Bathroom Furniture</b> May require to have knick-knacks if any, put away	✓	✓	✓
<b>Vacuuming Bathroom Floors and Carpets</b> May include area rugs and similar floor covering	✓	✓	✓
<b>Washing and Disinfecting Floor and Bath Tubs</b> May include washing when applicable, necessary and or required	✓	✓	✓
<b>Washing and Disinfecting Counters, Sinks and Toilets</b> May include washing when applicable, necessary and or required	✓	✓	✓
<b>Dusting and Removing Cobwebs</b> May include those throughout the corners of the ceiling	✓	✓	✓
<b>Dusting and Cleaning Baseboards</b> May include Crown Molding if reachable	✓	✓	✓
<b>Dusting and Cleaning Air Vent Exits</b> May include wiping down. Only those that can be reached	\$	✓	✓
<b>Dusting and Cleaning Inside Empty Closets</b> When empty only. Includes vacuuming and wiping down	\$	\$	✓
<b>Dusting and Cleaning Behind Furniture</b> Includes moving light weight furniture when possible	\$	\$	\$

✓ Task Included    \$ Available for an Extra Charge    X Not applicable

# Services tasks

# S N E H C T K I T H

## 3

Tasks Description	Recurring cleaning	Deep Cleaning	Move-in / out
<b>Thoroughly Cleaning all Kitchens</b> Outdoor Kitchens may require additional charges	✓	✓	✓
<b>Washing and Disinfecting Counters and Back Splash</b> May require to have knick-knacks if any, put away	✓	✓	✓
<b>Cleaning and Wiping Down Exterior Cabinets</b> Interior Cabinets cleaning only when empty and for an extra charge	✓	✓	✓
<b>Washing and Disinfecting Kitchen Floors</b> May include washing when applicable, necessary and or required	✓	✓	✓
<b>Cleaning and Disinfecting Interior / Exterior Microwave</b> May include washing when applicable, necessary and or required	✓	✓	✓
<b>Cleaning and Wiping Down Exterior Appliances</b> May include washing when applicable, necessary and or required	✓	✓	✓
<b>Cleaning and Washing Down Top Range</b> Outside only. Inside Oven may require extra charge	✓	✓	✓
<b>Dusting and Removing Cobwebs</b> May include those throughout the corners of the ceiling	✓	✓	✓
<b>Dusting and Cleaning Inside Empty Cabinets and Closets</b> When empty only. Includes vacuuming and wiping down	\$	\$	✓
<b>Cleaning and Disinfecting Inside Empty Appliances</b> When empty only. Includes Firdge and Oven	\$	\$	✓

✓ Task Included     
 \$ Available for an Extra Charge     
 X Not applicable

## 4

Tasks Description	Recurring cleaning	Deep Cleaning	Move-in / out
<b>Thoroughly Cleaning all Common Areas</b> Interior cleaning only. Garage and/or Porch may require extra charge	✓	✓	✓
<b>Dusting and Wiping Down Furniture and Window Sills</b> May require to have knick-knacks if any, put away	✓	✓	✗
<b>Vacuuming Floors, Carpets and Area Rugs</b> May include similar floor covering	✓	✓	✓
<b>Wiping Down / Washing Hard Flooring Surfaces</b> May include washing when applicable, necessary and or required	✓	✓	✓
<b>Dusting Baseboards, Door Knobs and Removing Cobwebs</b> May include those throughout the corners of the ceiling	✓	✓	✓
<b>Dusting and Cleaning Down Stair Rails and Steps</b> May include washing when applicable, necessary and or required	✓	✓	✓
<b>Dusting and Cleaning Laundry Room and Appliances</b> Outside Appliaicnes only. Inside cleaning may require extra charge	✓	✓	✓
<b>Cleaning and Wiping Down Baseboards and Interior Doors</b> May include washing when applicable, necessary and or required	\$	✓	✓
<b>Cleaning and Wiping Down Air Vents</b> May include washing. Only those that can be reached	\$	✓	✓
<b>Dusting and Cleaning Ceiling Fans and Light Fixtures</b> May include wiping down. Only those that can be reached	\$	✓	✓

✓ Task Included    \$ Available for an Extra Charge    ✗ Not applicable

# Services tasks

# COMMON AREAS

5

Tasks Description	Recurring cleaning	Deep Cleaning	Move-in / out
<b>Changing Bed Linens (it applicable)</b> Must be explicitly requested and have linens readily available	\$	✓	✗
<b>Dusting and Cleaning Behind Furniture</b> Includes moving light weight furniture when possible	\$	✓	✓
<b>Dusting and Cleaning Inside Empty Cabinets and Closets</b> When empty only. Includes vacuuming and wiping down	\$	\$	✓
<b>Cleaning and Disintecting Inside Appliances (Empty)</b> When empty only. Includes Firdge and Oven	\$	\$	✓
<b>Inside Oven Cleaning</b> Indoors only. Price may vary based on quantity and condition	\$	\$	✓
<b>Inside Fridge Cleaning</b> Indoors only. Price may vary based on quantity and condition	\$	\$	✓
<b>Inside Cabinets Cleaning</b> Indoors only. Price may vary based on quantity and condition	\$	\$	\$
<b>Inside Windows and Glass Doors cleaning</b> Indoors only. Price may vary based on quantity and condition	\$	\$	\$
<b>Windows and Door Blinds Cleaning</b> Indoors only. Price may vary based on quantity and condition	\$	\$	\$
<b>Basement, Porch and Garage Cleaning</b> Price may vary based on quantity and assessed condition	\$	\$	\$

✓ Task Included    \$ Available for an Extra Charge    ✗ Not applicable